

## KPL MAINTENANCE REQUEST FORM

DATE REQUESTED:\_\_\_\_\_ TIME: \_\_\_\_\_

NAME: \_\_\_\_\_

PROPERTY ADDRES: \_\_\_\_\_

UNIT#: \_\_\_\_\_

PHONE #:\_\_\_\_\_ OK TO ENTER? Y\_\_\_\_ N\_\_\_\_

SPECIAL INSTRUCTIONS:

PLEASE DESCRIBE IN DETAIL NATURE OF THE REPAIR/WORK:

---

---

---

---

---

---

---

Thank you for contacting KPL to report a service request. Our manager or maintenance technician will contact you shortly to coordinate the repair.